



BY-LAWS OF THE "LAKE COUNTY IDPA"

ARTICLE I - Name

The name of this organization shall be the "Lake County IDPA" which will function as and adopt the by-laws for a shooting club.

ARTICLE II - Object

Objectives of this shooting club shall be:

- (a) To encourage organized shooting among members of our community with a view toward a better knowledge on the part of such participants of the safe handling and proper care of firearms, as well as improved marksmanship.
- (b) To forward the development of these characteristics of honesty, good fellowship, self-discipline, team play and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism.
- (c) To maintain an affiliation with the International Defensive Pistol Association, the National Rifle Association, and the Eustis Gun Club.

ARTICLE III - Membership

1. Membership Types

(a) Participant -Any individual, who may legally own firearms or use them under the supervision of an adult, and on payment of the usual fees and dues, may participate in this organization's activity. Juniors may participate in club activities under the supervision of adult members.

(b) Executive Officers- must be 21 years of age or older, be a current member in good standing with IDPA, be a current member in good standing with the Eustis Gun Club, and a current member in good standing with the NRA. All Executive Officers must maintain their memberships with IDPA, the Eustis Gun Club, and the NRA while they hold their respective position in the Lake County IDPA. All Executive Officers must be current voting members of the club.

(c) Voting Member- In order to be a voting member of the Lake County IDPA, that individual must be a current member in good standing with IDPA, a current member in good standing with the Eustis Gun Club, and a current member in good standing with the NRA. Each individual desiring to be a Voting Member of the club must submit a Lake County IDPA membership application which will include the EGC membership number and IDPA number. Applications will be reviewed and approved by the Executive Committee. A Roster of Voting Members will be maintained by the club secretary and available for review at each Regular Club Meeting

2. Term of Membership

(a) Any voting member that has not shot a match with Lake County IDPA within twelve consecutive months, their membership shall be automatically dropped. No requirements shall be needed to contact dropped members for any business or voting issues for Lake County IDPA. Dropped voting members may re-apply for membership if they again become an active shooting participant at our matches.

ARTICLE IV - Dues and Matches

(a) The member's annual dues to the club shall be established by club policy.

(b) The fee for monthly matches shall be established by club policy. Guests will be charged an extra \$5.00 range fee to cover insurance costs. These monies will be given to the Eustis Gun Club when received.

ARTICLE V - Meetings

(a) **Annual meeting.** The annual meeting of the club shall be held on the third Saturday of April in each year. If the annual meeting shall not take place at the time fixed it shall be held within a reasonable time thereafter, and the officers shall hold over until their successors have been elected.

(b) **Regular Meetings.** The regular business meeting of the club for the transaction of ordinary business shall be held at such time and place as may be fixed by the Executive Committee and are open to the general voting membership.

(c) **Special Meetings.** A special meeting of the club may be held at any time upon the call of the President, or upon demand in writing by voting members, stating the object of the proposed meeting, and signed by not less than 20% of the members entitled to vote. Notice of the time, place and object of any special meeting shall be given all officers and voting members in good standing in writing by United States mail or via email not less than seven days prior to the date fixed for holding the meeting. The place of such meeting shall be fixed by the Executive Committee.

(d) **Quorum.** The Executive Committee (or majority thereof) plus 10% of the remaining General Voting Members.

(e) All meeting will be conducted in accordance with Robert's Rules of

Order.

ARTICLE VI - Officers

- (a) The Executive Officers of the club shall be President, Secretary / Treasurer, Assistant Secretary / Treasurer, Chief Safety Officer, Assistant Chief Safety Officer, Match Director, Assistant Match Director, Membership and Communications Director, Equipment Officer, and Board Member(s) At-Large who acting together, shall constitute the Executive Committee. They shall be elected by a majority vote by ballot of the voting members in good standing at the annual meeting of the club. They shall hold offices for one year or until their successors are elected.
- (b) An Executive Officer may be appointed to a position by a majority vote of the Executive Committee. In the case that an officer is no longer able to perform their duties for any reason, or an officer resigns their position, the Executive Committee shall have the authority to appoint an individual to fill all Executive Committee positions until a membership vote can take place.
- (c) The Executive Committee shall also have the authority to appoint any non-executive positions as deemed necessary to help run the club. Such examples would be an Official Scorekeeper or a Web Master to run a web site for the club.
- (d) The Executive Committee shall have general supervision and control of all the activities of the club. The Executive Committee may make agreements with other organizations and individuals to carry out objectives of the club.
- (e) Meetings of the Executive Committee shall be held regularly at such time and place as the Executive Committee may determine. Special meetings may be held at any time on the call of any member of the Executive Committee with approval of the President. Special meetings of the Executive Committee shall be held regularly at such time and place as the Executive Committee may determine. Special meetings may also be conducted via email to discuss issues and vote on issues. Decisions and/or voting will be determined by a majority vote by all attending Executive Committee in person or by email.
- (f) Four members of the Committee shall constitute a quorum.
- (g) The Executive Officers of this club shall maintain current individual membership in the IDPA, the Eustis Gun Club and the National Rifle Association for their tenure in office.
- (h) The Match Director, Chief Safety Officer and Asst Chief Safety Officer must be certified IDPA Safety Officers.

ARTICLE VII - Duties of the Executive Officers

(a) President. The President shall preside at all meetings of the club and of the Executive Committee. He shall be a member ex officio of all regular and special committees. He will ensure that a budget is constructed by the Executive Committee and available to the membership upon request. The President shall be the first point of contact and primary liaison to the Eustis Gun Club Board of Directors. He shall ensure that the IDPA Club will operate in accordance with the rules set forth by the Eustis Gun Club and the by-laws of the IDPA Club. He shall ensure that any documentation requested by the Eustis Gun Club Board of Directors be made available for review upon request. He shall ensure the proper management of the IDPA Club through and with the Executive Committee Members. He shall ensure that the IDPA Club maintains a current club status in good standing with IDPA Headquarters and perform all such other duties as usually pertain to his office.

(b) Secretary / Treasurer. The Secretary / Treasurer shall conduct all official correspondence pertaining to proper preparation and forwarding of all reports required by the President of the Lake County IDPA for the Eustis Gun Club Board of Directors, International Defensive Pistol Association (including membership dues), The National Rifle Association, and any other entity the Lake County IDPA may be financially or otherwise responsible to. He shall be responsible for the collection of all fees and dues providing proper receipt therefore. He shall have charge of all funds of the club and place the same in such bank or banks as approved by the Executive Committee.

Such money shall only be withdrawn by check or debit card for payment of such bills as shall have been approved by the Executive Committee. He shall be responsible for payment for targets or other needed equipment for matches. He shall keep accurate accounts of all club transactions in digital format such as an Excel Spreadsheet and updated immediately upon any deposits or dispersals from the account. After updating, he shall email or otherwise share the updated digital copy to the Assistant Secretary / Treasurer. This will ensure a redundant system of financial accounting for the club. He shall also retain any paper receipts for purchases. He shall render a detailed report with vouchers at any meeting of the Executive Committee when requested, a summary report at regular meetings and an annual report to the organization at its annual meeting. He shall keep a true record of all meetings of the Executive Committee and of the club and have custody of the books and papers of the club. He shall be responsible for re-affiliating the club with Eustis Gun Club, The International Defensive Pistol Association, the National Rifle Association, and any others as required. Other duties in line with the position may be assigned by the President.

A Petty Cash fund shall be maintained for the purpose of making change during matches and dispersing monies for small consumables.

(c) Assistant Secretary/Assistant Treasurer -In the event the Secretary / Treasurer is no longer able to perform his or her duties for any reason or resigns, the Assistant Secretary / Treasurer will immediately assume the responsibilities of Secretary / Treasurer having the updated records in digital format. A new Assistant Secretary / Treasurer will be appointed by the Executive Committee or member vote as soon as possible.

(d) Match Director. The Match Director will conduct all club matches and/or contests to include the design and setting up of match stages, ensuring that all props and targets are available and in good repair. He will work with the Equipment Officer to ensure that the required amounts of targets are on hand to conduct matches. He will keep himself current of all International Defensive Pistol Association contest rules, stage design criteria and safety requirements and any Eustis Gun Club requirements. . The Match Director with the approval of the Executive Committee may appoint qualified club members to assist him in his duties. He will schedule Classifications Matches as required. Any disputes arising during a match will settled by the Match Director.

(e) Assistant Match Director. The Assistant Match Director will assist the Match Director with conduct of all club matches and/or contests to include the design and setting up of match stages. He or she will share in the entire responsibilities of the Match Director, and in the absence of the Match Director will assume all the responsibilities to conduct the match as the Match Director. In the event the Match Director is no longer able to perform his or her duty for any reason or resigns, the Assistant Match Director will immediately assume the responsibilities of the Match Director and a new Assistant Match Director will be appointed by the Executive Committee or member vote as soon as possible.

(f) Chief Safety Officer. The Chief Safety Officer will ensure that the club has adequate Safety Officers and Scorekeepers as needed to conduct monthly matches and any other club contest. The Chief Safety Officer will ensure that he is current and up to date on all safety rules and issues of the International Defensive Pistol Association and any Eustis Gun Club requirements. The Chief Safety Officer will provide training and refresher training for Safety Officers as needed. The Chief Safety Officer will review stage design and setup prior to any matches to double check the safety requirements are met before the start of any match. The Chief Safety Officer and the Match Director shall have charge of all small arms instruction with authority to appoint qualified assistants as needed. The Chief Safety Officer will also conduct new shooter briefings prior to any match or assign a qualified S.O. to conduct briefing in his stead. In the event the Match Director is absent from a match, the Chief Safety Officer will assume the duties of the Match Director, or appoint a qualified Safety Officer to act as Match Director.

(g) Assistant Chief Safety Officer In the event the Chief Safety Officer is no longer able to perform his or her duty for any reason or resigns, the Assistant Chief Safety Officer will immediately assume the responsibilities of the Chief Safety Officer and a new Assistant Chief Safety Officer will be appointed by the Executive Committee or member vote as soon as possible.

(h) Equipment Officer. The Equipment Officer shall be in charge of all of the equipment utilized by the IDPA Club. It shall be the responsibility of the Equipment Officer to maintain a list of equipment / assets and make the list available to the Secretary / Treasurer monthly. He shall work closely with the Match Director to ensure that enough targets will always be available for all upcoming matches and will project in advance amount of needed targets to the Secretary / Treasurer for payment. He will ensure that all target stands or any other equipment utilized by the IDPA Club are in good working order. Any equipment in need of repair or replacement will be determined by the Equipment Officer and will then be forwarded for approval of purchase by the Secretary / Treasurer and President. The Equipment Officer shall also maintain any props such as barricades, barrels, etc. The Equipment Officer may appoint as many club members as he deems necessary to assist him to ensure that all equipment meets the needs of our club, stocking equipment, repair, however, only Executive Officers will have keys for access to the IDPA equipment room.

(i) Board Member(s) At-Large - The Board Member(s) at Large will represent the general membership on issues of interest or concern, particularly those that arise outside of the standing Executive Committee structure.

The Board Member(s) at Large listens to membership and communicates their issues, needs and interests to the Executive Committee. The Executive Committee may have as many as 3 Board Member(s) at Large.

(j) Membership and Communications Director-The Membership and Communications Director is responsible for creating, maintaining, and updating the club website and social media digital presence and maintaining a member correspondence program. Additionally the Membership and Communications Director is responsible for developing and implementing new member recruiting efforts to include but not limited to: Community and EGC outreach, Press and local media contact, identify and outreach to Youth recruitment opportunities, Club Logo and patch design/development coordination, Lady shooter recruitment opportunities,

(k) In the event any Executive Officer is no longer able to perform his or her duties for any reason, or resigns their position, any other member of the Executive Committee, upon approval of remaining Executive Committee members may temporarily assume the responsibility of the vacant position until another officer may be appointed by the Executive Committee or a membership vote.

(l) To ensure a method of redundant records keeping, at least two Executive Officers shall have, keep up to date, and share in digital format all of the members / shooters information that shall include at the least phone numbers and email addresses.

ARTICLE VIII - Suspension or Expulsion

(a) Any officer may be removed by a two-thirds vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or removal may be taken unless at least fifteen days' notice in writing shall have been given to the officer of the reasons for his removal and of the time and place of the special meeting at which such ballot on his removal is to be taken. At such special meeting the officer shall be given a full hearing.

(b) Any Executive Officer, member, or participant shooter may be suspended or expelled immediately from the club for any cause deemed sufficient by the Executive Committee or a Eustis Gun Club Official such as gross un-sportsman like conduct or gross safety violations.

(c) Charges against any officer or member may be brought by any voting member in good standing. They shall be in writing clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will call a meeting for the Executive Committee to hear the charges. The Secretary will give at least fifteen days' notice of the meeting to each member of the Executive Committee, to the accuser and to the accused, which notice shall be in writing and will include a true copy of the charges and of the supporting affidavits and exhibits.

(d) Any member suspended or expelled by the Executive Committee or a Eustis Gun Club Official may appeal to the full membership of the IDPA Club and / or the Eustis Gun Club Board. Such appeal shall be made in writing to the Secretary who will notify the President. The President will call a special meeting of the club for the purpose of acting on the appeal.

The Secretary shall give at least fifteen days' notice in writing to all members of the club in good standing, stating the date, time, place and reason for such special meeting. At the meeting of the full club, the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits, and will read the minutes of the special meeting of the Executive Committee at which the charges were heard and action taken. A full hearing will be given to the accuser and the accused. A vote will be taken by ballot of the members in good standing, and a two-thirds vote shall be required to reverse the action of the Executive Committee, and if necessary, approval by the Eustis Gun Club Board.

(e) The Eustis Gun Club shall be given a complete report whenever a member of the Lake County IDPA is suspended or expelled, showing charges and action taken.

ARTICLE IX - Match Rules and Safety Requirements

Competitions and shooting events will be held in keeping with the philosophies and rules of the International Defense Pistol Association. These events will also be held in keeping with the philosophies and rules of the Eustis Gun Club. In the event there is a question of any differences between IDPA safety rules and the Eustis Gun Club safety rules, the Eustis Gun Club safety rules will take precedence.

Article X-Indemnification-

The club shall, to the extent legally permissible, indemnify each person who may serve or who has served at any time as an officer, director, or employee of the club against all expenses and liabilities, including, without limitation, counsel fees, judgments, fines, excise taxes, penalties and settlement payments, reasonably incurred by or imposed upon such person in connection with any threatened, pending or completed action, suit or proceeding in which he or she may become involved by reason of his or her service in such capacity; provided that no indemnification shall be provided for any such person with respect to any matter as to which he or she shall have been finally adjudicated in any proceeding not to have acted in good faith in the reasonable belief that such action was in the best interests of the club; and further provided that any compromise or settlement payment shall be approved by a majority vote of a quorum of directors who are not at that time parties to the proceeding.

ARTICLE XI - Amendments

Any proposed amendments to these bylaws may be introduced by any member of the club at any regular meeting or special meeting called for the purpose. Such proposed amendment must be submitted in writing and presented by the sponsor. The amendment/s must be acted upon by the club membership at a regular meeting or a special meeting called for the purpose provided a copy of the proposed amendment has been sent to each club member by United States mail or via email at least ten days previous to the meeting. A two-thirds vote of the members present will be necessary to pass or reject it.

